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**UBBI-USP Strategic Collaboration Seed Fund Application Form**

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| **LEAD APPLICANT AND PRINCIPAL CONTACT** |
| Name:  |  |
| Title:  |  |
| Institution: |  |
| College (only for UoB): |  |
| School/Department/Academic Unit: |  |
| Address: |  |
| Telephone:  |  |
| Email: |  |
| **LEAD CO-APPLICANT (and PRINCIPAL CONTACT) at partner institution** |
| Name: |  |
| Title:  |  |
| Institution |  |
| College (only for UoB): |  |
| School/Department/Academic Unit: |  |
| Address: |  |
| Telephone: |  |
| Email: |  |
| Where relevant please also include details of any third-country partners[[1]](#footnote-1) below:  |
| **LIST OF FURTHER PARTICIPANTS** |

|  |  |  |  |
| --- | --- | --- | --- |
| Name of participant | Position/role/status (professor, staff/specialist, PhD student, post-doctoral researcher[[2]](#footnote-2)) | College and/or School/Dept./Academic Unit | University(USP or UoB) |
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| **COLLABORATIVE** **PROJECT:**  |
| 1. Title:
 |  |
| 1. Project Summary:

(100 words max) |  |
| 1. Intended timescale of activity (between August 2025 and July 2026):
 |  |
| 1. Total amount of funding requested from UoB (maximum £7,500):
 |  |
| 1. Total amount of funding requested from USP (maximum £7,500)[[3]](#footnote-3):
 |  |
| 1. Itemised breakdown of costs, indicating whether funding is required from UoB and/or USP:

**USP budget for 2025 (August – December)**:

|  |  |
| --- | --- |
| Description of the planned spending in **2025** | Amount (in £)[[4]](#footnote-4) |
| Airfare for USP professors |  |
| Per diems (accommodation and subsistence) for USP professors |  |
| Travel insurance for USP professors |  |
| Financial aid for the mobility of doctoral students (total amount for: airfare, travel insurance, local transportation, subsistence and accommodation costs) |  |
| Logistical expenses for workshops (please specify) |  |
| **Total amount for 2025 (maximum 2025+2026 = £7,500)[[5]](#footnote-5)** |  |

**USP budget for 2026 (January – July)**:

|  |  |
| --- | --- |
| Description of the planned spending in **2026** | Amount (in £)[[6]](#footnote-6) |
| Airfare for USP professors |  |
| Per diems (accommodation and subsistence) for USP professors |  |
| Travel insurance for USP professors |  |
| Financial aid for the mobility of doctoral students (total amount for: airfare, travel insurance, local transportation, subsistence and accommodation costs) |  |
| Logistical expenses for workshops (please specify) |  |
| **Total amount for 2026 (maximum 2025+2026 = £7,500)[[7]](#footnote-7)** |  |

**UoB budget for 2025-2026 (August 2025 – July 2026)**:

|  |  |
| --- | --- |
|  | Amount (in £) |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| **Total amount for 2025-2026 (maximum £7,500)** |  |

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| **STATEMENT:** (500 words max, referencing the criteria outlined on p.1. of the application guidelines): |
| 1. Grant Type(Please select one):

*Implementation: To support and strengthen existing faculty-faculty relationships leading to clearly defined outputs.*[ ]  | *Initiation: To encourage wider faculty involvement and expand institutional engagement.* |
| 1. Describe the strategic importance or added academic value of the collaboration for your home department and University.
 |
| 1. What are the anticipated shared outcomes and benefits of the collaboration?
 |
| 1. What funding is available from other sources and is there potential for future external investment?

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| Please provide confirmation that your Head of College / Faculty Dean endorses your application (an email will suffice). |

1. Third-country partner institutions, other than USP or UoB, are not directly eligible for funding through the UBBI-USP Strategic Collaboration Seed Fund. [↑](#footnote-ref-1)
2. Post-doctoral researchers may be added to the participant list, but are not eligible for funding. [↑](#footnote-ref-2)
3. Equivalent to its amount in Reais (R$), upon conversion made based on the sale price of the Pound sterling, published by the Central Bank of Brazil, referring to the date of publication of the results of the Joint Call for Seed Funding, with no change due to any exchange variation. [↑](#footnote-ref-3)
4. Idem. [↑](#footnote-ref-4)
5. Idem. [↑](#footnote-ref-5)
6. Idem. [↑](#footnote-ref-6)
7. Idem. [↑](#footnote-ref-7)