**Visit/Meeting Information Form**

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| **Primary persons of contact** |
| Name of primary person of contact for visiting party: |
| Title: |
| Organization/Institution: |
| Telephone:  | Email: |
| Website:  |
| Primary person of contact at USP: |
| Title: |
| Unit/School/Institute: |
| Telephone:  | Email: |
| Website:  |

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| **Date and kind of visit/meeting** |
| Proposed dates and/or time: |
| In-person or on-line:  |
| **Visitor Information** |
| **List of Visitors** (name/title/e-mail address/profile): [Please use one line per visitor.] |  |  |
| Name and Title: | E-mail Address: | Profile:\*Please provide a bio or insert a link for each visitor |
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| **Visitor study field** [Please, use one line per visitor.] |
| Name: [description of field]\*Please provide a brief description of the field of study of each member of the delegation. |
| **General Information for visit/meeting** |
| **Main goals and areas of interest:** |
| \* Please provide detailed information so we can better assist you in meeting your goals. |
| **In which fields or with which schools/institutes are you interested in establishing potential collaboration? Please, specify. (The list of schools/institutes can be found at** [**https://www6.usp.br/english/institutional/**](https://www6.usp.br/english/institutional/)**)****Do you wish to schedule a visit to any of them and/or meet their representatives? If so, please inform.** |
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| **Have you or any members of the delegation visited USP before? In which capacity? Which schools/institutes/departments have you visited or met with? Please name the people you have already met.** |
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| **Are there any professors/researchers in your institution which are currently undertaking joint research with USP professors/researchers? If so, please name them.** |
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| **If applicable, please inform your address in Brazil and the best way of contacting you during your visit.** |
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| **Please use this field to make specific requests, and/or provide additional information and/or inform of special needs.** |
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 Date: